

DEFINING THE FUTURE

EMERGENCY RESOLUTION PROCESS

Information for the 29th Constitutional Convention of the
Canadian Labour Congress



CONVENTION RESOLUTIONS

The resolution submission process is closed. Resolutions submitted prior to the February 4, 2020 deadline will be available to the delegates no later than May 16, 2021.

Resolutions for the CLC's 29th Convention were accepted between November 26, 2019, through to February 4, 2020. Prior to the postponement of the 2020 Convention, resolution committees of affiliate representatives were convened to consider all resolutions, develop composite resolutions, and make recommendations to Convention delegates.

On the recommendation of the Executive Committee, the CLC Canadian Council resolved not to re-open the resolution process for the rescheduled convention.

Only emergency resolutions can be submitted at this point.

WHAT IS AN EMERGENCY RESOLUTION?

Typically, a resolution submitted beyond the convention resolution deadline must meet **one or both** of the following criteria in order to be deemed an "emergency resolution".

- It must address circumstances arising since the resolution deadline; and/or
- It must pertain to matters that could not have been anticipated before that deadline.

EMERGENCY RESOLUTION ELIGIBILITY

According to Article 11, Section 4.e, of the CLC Constitution, "the Canadian Council receives any resolutions that are late or not in the proper form and may bring them to the convention. Two thirds of delegates must agree before these resolutions can be considered." [See <http://documents.clctc.ca/admin/Constitution-2019-11-14-EN.pdf>]

Therefore, all emergency resolutions will be reviewed by Canadian Council, but in order to be put before delegates for debate, an emergency resolution must first receive two approvals:

1. Simple majority vote by CLC Canadian Council to present to convention delegates; and
2. 2/3 majority vote of convention delegates to add it to convention business.

Once added to convention business, an emergency resolution requires the same support as a regular resolution to pass (50% +1 for regular resolutions, 2/3 majority for constitutional amendments).

EMERGENCY RESOLUTION PROCESS

As with all regular resolutions, emergency resolutions must:

1. Be signed by the presiding officer of the organization;
2. Include the name of the submitting organization;
3. Be submitted on a separate sheet, deal with only one subject, and be no longer than 150 words.

A. SUBMITTING BY MAIL

A signed original emergency resolution can be mailed to: **Canadian Labour Congress, Convention Office, 2841 Riverside Drive, Ottawa, ON K1V 8X7**

B. SUBMITTING ONLINE

To submit emergency resolutions through the CLC's online portal, you will need a login account and your organization's assigned digital key. If you do not know the digital key, email convention@clctc.ca, and one will be sent to you.

1. Go to <https://sms.clctc.ca>.
2. If you know your account login, enter your username and password. Use "forgot username" or "forgot password" if you don't remember your login credentials or "create a new account" if this is your first time to the CLC's online portal.
3. Once logged in, choose "**Resolutions**."
4. Enter the unique digital key for your accredited organization and choose Submit.
5. Type or cut-and-paste your resolution into the text box. You cannot enter more than 150 words. You do not need to enter the name of your organization as it will be added automatically when you submit the resolution.
6. Select the "submit" button to send the resolution. You will receive a unique numbered receipt with the date of submission, your name and the name of your organization. Print the receipt for your records.
7. To check on the progress of your resolution, choose "**Resolution Status**" on the main resolution page and enter your digital key. You will then be able to locate all resolutions submitted by your organization.

TIPS FOR WRITING EFFECTIVE RESOLUTIONS

CLEAR LANGUAGE IS THE WAY TO GO!

In the union movement, much of our written material is technical and complex. Our collective agreements, constitutions, training courses, etc., often use language which limits understanding and access by too many of our members. Convention resolutions are no exception. There is a better way – clear language.

WHY USE THE CLEAR LANGUAGE FORMAT FOR RESOLUTIONS?

As part of an effort to promote more effective communications with our members, the CLC and several affiliated unions and federations of labour have adopted a clear language format as the preferred way to submit resolutions to convention. While both traditional and clear language formats for writing resolutions will be accepted at the 2021 CLC Convention, we are encouraging unions to use the clear language format.

The following resolution shows the difference between traditional formatting and clear language formatting:

TRADITIONAL	CLEAR LANGUAGE
<p>TITLE: SCENT-FREE WORKPLACE ORIGINATOR: UNION - LOCAL 123</p> <p>WHEREAS employees should have the right to work in a scent-free/chemical free environment; and should not have to become sick at work because some of the products used by other employees are making them ill; and</p> <p>WHEREAS not having clean air to breathe in their working environment is a health and safety issue; and</p> <p>WHEREAS with a scent-free working environment, all employees could breathe easier;</p>	<p>TITLE: SCENT-FREE WORKPLACE ORIGINATOR: UNION - LOCAL 123</p> <p>THE PROBLEM OR ISSUE: Employees should have the right to work in an environment free from scented products that can cause severe reactions.</p> <p>Reactions to scented products like perfume and aftershave can make employees sick which is a health and safety issue.</p>

WHEREAS many employees experience severe reactions to various scented products;

BE IT RESOLVED THAT the federal government establish and enforce scent-free work environments for all government offices.

THE ACTION REQUESTED:

That the Government of Canada establish a scent-free policy for all government offices.



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